

# REPEATED COURSE GRADE POLICY

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## Repeating a Course

Students must obtain permission from the department chair or program director to repeat a course. Permission is requested by submitting the Request an Override to Add a Course form, found on the Office of the Registrar Forms website (<https://www.stkate.edu/academics/academic-resources/registrar/forms>). (<https://www2.stkate.edu/registrar/forms>)

If a student completes (receives a grade in) a course at St. Catherine University and repeats the course at St. Catherine University, the most recent grade is counted toward the grade point average, although the previous grade remains on the transcript.