**ACADEMIC STANDING AND PROGRESSION - BACHELOR'S**

Approved by: University Curriculum, Assessment and Policies Committee

History: Revised March 2, 2016

Related Policies: Complaints, Petitions and Grievances (catalog.stkate.edu/policies/stu-acad/undg/comp-pet-griev)

Related Forms, Procedures and References: N/A

For Questions Contact: Office of the Registrar | 651.690.6531 | Office of Academic Advising, St. Paul | 651.690.6803

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**Baccalaureate Program**

Transcripts are evaluated for academic standing after the grade due date every fall and spring semester. Academic standing determinations are based solely on institutional grades and grade point averages. (Note: A minimum overall - transfer and institutional combined - cumulative grade point average (GPA) of 2.0 is required for graduation.)

Students will remain in good standing if their institutional cumulative GPA and semester GPA remain at or above 2.00. Students will be placed on initial, continued or restrictive probation based on the conditions listed below. In severe cases, students may be suspended from the University for a designated period of time.

The Office of Academic Advising may place holds preventing registration in subsequent sessions on the records of students who do not abide by the terms of probation.

Note: If overall academic performance warrants action, the baccalaureate academic review committee may assign academic standing on an individual basis.

**Initial Probation**

Students will be placed on initial probation if either of the following conditions exists:

- Cumulative GPA < 2.000
- Two consecutive semester GPAs < 2.000

Students placed on initial probation must complete a contract for academic improvement in conjunction with the Office of Academic Advising. In addition, students may not register for more than 12 semester credits (eight credits for College for Adults students) during the probationary term and must take all courses for a letter grade, unless the course is offered only on an S/U basis.

**Continued Probation**

Students will be placed on continued probation if either of the following conditions exist:

- Failure to achieve good standing after first semester on probation
- Good standing was achieved after previous probationary period, but cumulative GPA again falls below 2.000

Students placed on continued probation must meet with the Office of Academic Advising. Students may be restricted from participating in co-curricular activities and are not eligible to compete in varsity athletics.

In addition, students may not register for more than 12 semester credits (eight credits for College for Adults students) during the probationary term and must take all courses for a letter grade, unless the course is offered only on an S/U basis.

**Restrictive Probation**

Students will be placed on restrictive probation if any of the following conditions exist (students may be placed directly on restrictive probation without having been on probation previously):

- Failure to achieve cumulative GPA of 2.000 or better after term on continued probation
- Semester GPA 1.000 or below
- Cumulative GPA 1.000 or below
- Three or more failing grades in courses worth at least two credits received in one term (two failing grades for Adult Bachelor's program students)

The baccalaureate academic review committee may elect to suspend a student rather than place her or him on restrictive probation. Students placed on restrictive probation must meet with the Office of Academic Advising three times during the probationary term. Students on restrictive probation are not allowed to hold any office or representative position, participate in varsity athletic practices or competitions or receive an incomplete grade in any of the courses in which they are enrolled. They may also be prevented from undertaking a role in a major music or theater production. In addition, students may not register for more than 12 semester credits (eight credits for College for Adults students) during the probationary term and must take all courses for a letter grade, unless the course is offered only on an S/U basis.

**Suspension**

Students will be suspended from the University for a period of one or two terms if any of the following conditions exist:

- Failure to achieve semester or cumulative GPA of 2.000 or better after term on restrictive probation (may not have any incomplete grades)
- Five or more failing grades in courses worth two or more credits in one academic year (three or more failing grades for College for Adults students)

The baccalaureate academic review committee will determine whether the student will take one or two terms off from school. Students may appeal the committee’s decision of the initial suspension. Appeals must be made in writing to the director of academic advising. Subsequent suspensions cannot be appealed. Contact academicadvising@stkate.edu.

**Readmission After Suspension**

Students must apply in writing to the director of academic advising for readmission to the University. To be readmitted, the student must show evidence that she or he will succeed in an academic program. The readmission decision made by the director of academic advising is final. If readmitted, the director of academic advising and the student will develop a new contract for academic improvement. Students are placed on continued probation status the term they return from suspension.