REGISTRATION AT OTHER COLLEGES AND UNIVERSITIES

Approved by: Office of the Registrar | Office of Academic Affairs

History: N/A

Related Policies: Institutional (Residency) Credit Requirement (catalog.stkate.edu/policies/stu-acad/undg/residency) | Transfer of Credit (catalog.stkate.edu/policies/stu-acad/undg/transfer-credit)


For Questions Contact: Office of the Registrar | 651.690.6531

Registration at Other Colleges and Universities - Transferring Courses to St. Catherine University

Students working toward a degree at St. Catherine University who plan to register for courses at other colleges and universities are advised to consult TES (Transfer Evaluation System) (https://www.stkate.edu/admissions/transfer-admissions/self-service-transfer-tools) to determine how the course will be evaluated for transfer. Students who plan to register for a course not listed in TES are advised to receive prior approval from the Office of the Registrar in order to transfer the coursework to their St. Kate's academic program. The Request for Transfer Course Pre-approval form is available online from the Office of the Registrar website (https://www2.stkate.edu/registrar/forms).

Students must submit a current official transcript to the Office of the Registrar at St. Catherine University from every college or university attended (whether or not credits were earned). Courses eligible for transfer will be added to the St. Catherine University transcript upon receipt of the official transcript.

Students are advised to read the University’s residency requirements before considering whether to register for a course at another institution. Residency requirements for the degree (associate (catalog.stkate.edu/undergraduate/progress-toward-degree-graduation/graduation-requirements) or bachelor’s (catalog.stkate.edu/undergraduate/progress-toward-degree-graduation/graduation-requirements/#baccalaureatedegreeestxt)), as well as for the major (catalog.stkate.edu/undergraduate/progress-toward-degree-graduation/baccalaureate-major-requirements) and minor (catalog.stkate.edu/undergraduate/progress-toward-degree-graduation/minor-requirements) (if applicable) must be adhered to by all students; exceptions are not made.