

# ACADEMIC ADVISING

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## Advising

The Office of Academic Advising coordinates advising and serves as a clearinghouse of information for all students and faculty regarding academic programs, policies and procedures, as well as overseeing the student's initial registration at the University.

Each undergraduate student at St. Catherine's is assigned an academic advisor. Advisors help students clarify educational objectives, plan suitable courses of study, use available resources, explore opportunities for learning, and address academic problems that may arise.

## Certificate and Associate Degree Programs

Upon admission to the University, students in associate degree and certificate programs are assigned an academic advisor. After beginning the professional sequence of courses, students are assigned a faculty advisor from within their area of study. In order to ensure sound academic planning, students are required to discuss with and obtain the support of their academic advisor on course registration each term. Throughout their professional study, students are further encouraged to develop an ongoing relationship with their advisor and to communicate with their advisor regarding any concerns or difficulties that might have an impact on their academic success.

## Baccalaureate Programs in the College for Adults

Students in baccalaureate programs are assigned an advisor at the time they enroll. First-year, sophomore and junior students are required to discuss their academic program with their academic advisor each term prior to registration. RN-BSN students and seniors are strongly encouraged to consult their advisor every semester.

## Baccalaureate Programs in the College for Women

First-year advisors act as generalists to help students through the first semester of college and the first registration cycle. After the student's first semester, or upon enrollment for transfer students, each student is assigned a major faculty advisor. Deciding students, Pre-nursing, and students with ACTC majors are advised by specialists in the advising office.

In order to ensure success, first-year, sophomore, and junior students are required to meet with their advisor each term to discuss their academic program prior to registration. Seniors are strongly encouraged to continue to consult with their advisor every semester. The office also assists students who are looking for extra assistance with academic planning or academic problems or withdrawing or taking a leave of absence.