

REPEATED COURSE GRADE POLICY

Repeating a Course

Students must obtain permission from the department chair or program director to repeat a course. Permission is requested by submitting the Request an Override to Add a Course form, found on the Office of the Registrar Forms (<https://www.stkate.edu/academics/academic-resources/registrar/forms/>) website.

If a student completes (receives a grade in) a course at St. Catherine University and repeats the course at St. Catherine University, the most recent grade is counted toward the grade point average, although the previous grade remains on the transcript.

Students are **not** encouraged to "repeat" a course at another institution, as the latter grade will not be factored into the student's grade point average at St. Catherine's. The initial grade will continue to be computed.