

CREDIT BY PROFICIENCY EXAMINATION

Approved by: Office of the Registrar

History: N/A

Related Policies:

Related Forms, Procedures and References: Academic Calendars (<https://www.stkate.edu/registrar/academic-calendars/>) | Proficiency Examination Registration Form (<https://www.stkate.edu/academics/academic-resources/registrar/forms/>)

For Questions Contact: Office of the Registrar | 651.690.6531

A proficiency exam allows students to earn credit for a course by successfully completing an examination and/or skills test covering the content of the course. Students may request to challenge a course by taking a proficiency exam when they believe their previous course work, experience or knowledge enables them to demonstrate that they possess the skills and/or knowledge commensurate with the learning outcomes of the St. Kate's course.

This option is provided only by certain departments. A fee, equal to one-fourth of the tuition, is charged for the testing process. Registration forms must be submitted to the Office of the Registrar no later than the last day to add a full-term course with instructor's signature for the applicable term. Individual programs may have earlier registration deadlines. Limits may be placed on the number of times a student may take a proficiency exam for a given course.