

# HOLDS PREVENTING REGISTRATION

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**Approved by:** Office of the Registrar | Office of Academic Advising

**History:** N/A

**Related Policies:** Withdrawal or Leave of Absence (<http://catalog.stkate.edu/policies/stu-acad/undg/wd-loa/>) | Complaints, Petitions and Grievances (<http://catalog.stkate.edu/policies/stu-acad/undg/comp-pet-griev/>)

**Related Forms, Procedures and References:** Academic Calendars (<https://www.stkate.edu/registrar/academic-calendars/>) | Student Registration Schedules (<https://www.stkate.edu/academics/academic-resources/registrar/registration-schedules/>) | Tuition Refund Schedules (<https://www.stkate.edu/academics/academic-resources/student-accounts/refund-schedules/>) | Holds Table (<https://www.stkate.edu/academics/academic-resources/registrar/holds-table/>)

**For Questions Contact:** The office(s) referenced on the Holds Table (<https://www.stkate.edu/academics/academic-resources/registrar/holds-table/>)

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Students who have a hold on their record may not be permitted to register or add courses or receive an official transcript until the hold has been removed. Holds are placed by the office requiring action from the student and can only be removed by the office that placed them. Holds can be added by any of the following offices:

- Academic Advising
- Academic Affairs
- Athletics
- Compliance
- Financial Aid
- Information Technology
- Library
- Registrar
- Student Accounts
- Student Affairs

Students are advised to contact the office that placed the hold to determine the course of action required to lift the hold.